

Naming Convention

Use each of the following separated by a dash.

- Start with the last two digits of fiscal year of purchase
- Device type
 - 01 Laptop
 - 02 Desktop
 - 03 Tablet
 - 04 OPS
 - 05 Docking station
 - 06 TIO Display
 - 07 Touch Display
 - 08 Monitor
- User Type
 - 1 Teacher
 - 2 Staff (Kitchen, Maintenance)
 - 3 Admin (Super's Office, Principals, Office staff)
 - 4 Student
- Funding Code
 - 01 General
 - 02 Special Education
- Sequential three-digit device number

Example:

23-01-4-01-043

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