

# Naming Convention

Use each of the following separated by a dash.

- Start with the last two digits of fiscal year of purchase
- Device type
  - 01 Laptop
  - 02 Desktop
  - 03 Tablet
  - 04 OPS
  - 05 Docking station
  - 06 TIO Display
  - 07 Touch Display
  - 08 Monitor
- User Type
  - 1 Teacher
  - 2 Staff (Kitchen, Maintenance)
  - 3 Admin (Super's Office, Principals, Office staff)
  - 4 Student
- Funding Code
  - 01 General
  - 02 Special Education
- Sequential three-digit device number

## Example:

**23-01-4-01-043**

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