

# Student instructions for device collection

Dear students,

On Thursday June 13 for grade 7 and 8 and on June 14 for grades 9-11, we will be collecting the school computers that were distributed at the beginning of the school year. To prepare for this, we ask that you:

1. remove any usb dongles/drives from the computer
2. remove any stickers/decorations you have placed from the computers and erase any marks
3. remove any papers/pencils from the case
4. place the charger in the front pocket

If you do not return a charger, you will be charged \$40.00; if you are missing a case you will be charged \$25.00. If you return the charger or case to the office, you will not be charged.

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