School E-mail, PlusPortal, and School WIFI

Your password to the school computer, Office 365, and the BYOD network are the same.

Wireless Access: If you are using a **computer that is owned by the school**, connect to the STGRSD Devices network while you are in school. See other directions to connect to your computer at home.

To sign in to your email/Teams:

Go to: http://www.office.com and click "Sign In"

Your email address is the **user name** you use to get on the computer **PLUS**

@k12.stgrsd.org.

> ex. Your name is John Doe. To log on to the school computer you use jdoe plus your password. Your email is **jdoe@k12.stgrsd.org**

Your email password is the same password you use to get on the school computers.

Click on "Outlook." This is your new SRS email!

To access PlusPortal:

In your SRS email, you should have an email from an office secretary. You may need to click on "Other" at the top of your inbox to see this message.

Click the link to set up a new password for PlusPortal. **NOTE: Your user name for PlusPortal is now your SCHOOL EMAIL ADDRESS.**

To access the school WIFI from your smartphone, or PERSONAL laptop:

Use the STGRSD BYOD network:

Apple (iPhone, MacBook, iPad)	Android/Google: (Galaxy, LG, etc.)
Enter the user name and password you use to get on the school computers. Click "Trust" to access the Internet	Select the following security settings: 1.PEAP 2. MSCHAPV2 2b. (no certificate)/do not check 3. user- *enter your user name* 4. Anonymous- *leave this blank* 5. password- *use the same password as the school computers and Office 365*

Every year, you will be asked to reset your password.

When you do this, you cannot use:	Your password must have:
the same password or any of your previous passwords your first or last name as a part of your password the word "password" or "abc"	at least seven characters a capital letter a lowercase letter a number

More troubleshooting advice→

School E-mail, PlusPortal, and School WIFI

More troubleshooting advice:

Your password to the school computer, Office 365, and the BYOD network are the same.

Office 365- Outlook, Teams, etc.

If the website says your password is incorrect, make sure you are using the full email address, not just your user name.

Look carefully at the URL. (the website address that begins with https://). If it begins with https://login.live.com/.... It is the wrong log in screen.

You must go to https://office.com. When you click sign in, the URL will be https://login.microsoftonline.com/.... This is the correct log in screen.

Accessing School WIFI

If you are using a **computer that is owned by the school**, connect to the STGRSD Devices network. If it says "no Internet" or has not wireless networks available, ask your teacher to contact IT via a [help ticket](#).

If you are using your own **device brought from home**:

If you are using a **MacBook or Chromebook**: If you tried to connect to the STGRSD Guest network or the STGRSD Devices network (and failed), you may need to adjust your network preferences to "forget" these networks. Once you adjust these settings you may need to restart your computer.

If you are using a **computer running Windows**: Use the school username **without the email extension** (@k12.stgrsd.org) and the school/Office 365 password to sign in to the STGRSD BYOD network.

1. If you were able to use the STGRSD BYOD in the past and you cannot currently connect, you may need to reset your school password. You may need to log in from a school computer in order for your password to update. Please see the note about password changes at the bottom of the first page.
2. Connect to the BYOD Network- Use the school username **WITHOUT the email extension** (@k12.stgrsd.org) and the school/Office 365 password and click "Connect."